**FM: Application for Vacancy**

|  |  |
| --- | --- |
| **Position Applied For**: |  |

**Personal Details:**

|  |  |  |  |
| --- | --- | --- | --- |
| Surname: |  | Given Names: |  |
| Address: |  | | |
|  |  | Postcode: |  |
| Telephone No: (H) |  | (Mobile): |  |
| Email: |  | | |

**Recruitment Source:**

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| How did you first become aware of this vacancy? | | | | | | | |
| Seek |  | Holyoake website |  | WANADA FYI |  | Local newspaper |  |
| The West Australian |  | Family/friend/colleague |  | Other |  |  | |

**Citizenship & Residency:**

Permanent residency is a pre-requisite for permanent appointment. Non-permanent residents who have a working visa are eligible for limited term appointments.

|  |  |  |
| --- | --- | --- |
| Are you an Australian citizen? | Yes | No |
| If “no”, have you been granted Permanent Residency? | Yes | No |
| If “no”, have you been granted a temporary Visa/Work Permit? | Yes | No |
| Are you Aboriginal or Torres Strait Islander? | Yes | No |

**DECLARATIONS:**

The following declarations are NOT a barrier to being considered for employment.

**Health:**

|  |  |  |
| --- | --- | --- |
| Are you aware of any injury, disease, disability or other condition (medical or otherwise) or is there any other reason that may:   * impact on you performing the position applied for; or * result in a risk to your health and safety, or that of others at work; or * require special workplace modifications for you to perform the position applied for, e.g. wheelchair access, etc. | | |
| Yes | No |  |
| If you answered “yes”, please give details: | | |
|  | | |
|  | | |
|  | | |
|  | | |
| Have you ever had a worker’s compensation claim for personal injury or illness? | | |
| Yes | No |  |
| If you answered “yes”, please give details: | | |
|  | | |
|  | | |

**Criminal Records Screening:**

Holyoake requires as a condition of employment that you undergo criminal records screening and provide a National Police Certificate.

|  |  |  |
| --- | --- | --- |
| Do you consent to such screening? | Yes | No |

**Working With Children:**

Holyoake requires as a condition of employment that if you are going to work with children that you provide a Working With Children certificate.

|  |  |  |
| --- | --- | --- |
| Do you consent to such screening? | Yes | No |

|  |  |
| --- | --- |
|  | I declare that the above information and any additional information provided by me in support of this application for employment with Holyoake is correct. |
|  | I acknowledge that if I knowingly provide information which is untrue, this may result in a withdrawal of any offer of employment or my employment with Holyoake will be reviewed with the possibility of termination. |
|  | I consent to any reference checks which may be necessary to support this application. |

Signature of Applicant\* \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\*If emailing this form, you may sign it if selected to attend an interview*.*

*Our preferred option is for applications to be submitted electronically. Please send the Application for Vacancy form, and include a cover letter and resume to* [*recruitment@holyoake.org.au*](mailto:recruitment@holyoake.org.au)*. If submitting your application by post, please send to Holyoake Recruitment, PO Box 322, Victoria Park, WA 6979.*